

BYLAW NO. 4151, 2010

A Bylaw for the Administration of Municipal Records

WHEREAS:

- A. Under Section 77 of the *Freedom of Information and Protection of Privacy Act* (the "Act"), a local government
 - (a) must designate a person or group of persons as the head of the municipality for the purposes of the Act, and
 - (b) may authorize any person to perform any duty or to exercise any function under the Act of the person or group of persons designated as the head of the municipality,
- B. Council of the City of Coquitlam previously enacted City of Coquitlam Records Administration Bylaw No. 3683, 2004 and thereby designated the City Clerk as the Head of the Municipality for the purposes of the Act, and authorized the Deputy City Clerk to act as the Head in the absence of the City Clerk,
- C. Council deems it necessary to repeal Bylaw No. 3683, 2004 so as to revoke the authorization of the Deputy City Clerk, and to have such authority remain with the City Clerk or "designate",
- D. Under Section 77 of the Act, a local government may charge maximum fees for services provided to different categories of applicants, as set out in the City's Fees and Charges Bylaw, as amended from time to time.

NOW THEREFORE, the Council of the City of Coquitlam, in open meeting lawfully assembled, ENACTS AS FOLLOWS:

1. Name of Bylaw

This Bylaw may be cited for all purposes as the "Records Administration Bylaw No. 4151, 2010."

2. Repeal of Existing Bylaw

On the effective date, City of Coquitlam Records Administration Bylaw No. 3683, 2004 is repealed in its entirety.

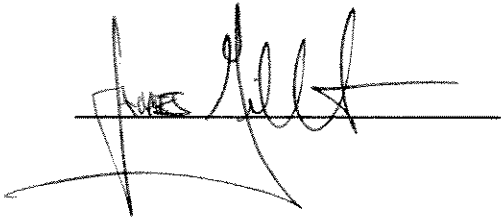
READ A FIRST TIME this 15th day of November, 2010.

READ A SECOND TIME this 15th day of November, 2010.

READ A THIRD TIME this 15th day of November, 2010.

GIVEN FOURTH AND FINAL READING and the Seal of the Corporation affixed this 6th day of December, 2010.


MAYOR


CLERK